

Insel Air Cargo
Claims presentation/processing form

¹ Type of claim: Shortage Damage Loss

² Shipper	³ Consignee
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⁴ AWB No: _____ ⁵ Name of carrier on AWB: _____

⁶ Issue AWB date: _____ ⁷ Total quantity of shipment: _____

⁸ Total amount claimed: Naf: _____

⁹ Is shipment insured: Yes / No If yes with whom: _____

¹⁰ Detailed statement of claim:
(Number and description of articles, nature of claim, amount of claim and how established

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In case this space is insufficient please be so kind to attach a separate letter.

¹¹ In addition to the information given above, the following documents are to be submitted in support of this claim

- Copy awb (required)
- Copy of commercial invoice (required)
- Copy of packing list (if available)
- Copy of delivery receipt (required)
- Copy of amounts listed in your claim not supported by the commercial invoice (required)
- Survey report (if available)
- Pictures (is required)

The foregoing statement of facts is hereby certified as being true and correct

¹² _____, / /
Name of claimant Place Date

The acceptance of this claim registration sheet is no guarantee that claim is approved.

Insel Air Cargo use only
¹³ Claim received: / / action taken
Approved / Rejected Reason: _____

Insel Air Cargo
Claims presentation/processing form
Instruction sheet

1. **Type of claim:** select or briefly describe
2. **Shipper:** State full address + contact + telephone number + email
3. **Consignee:** State full address + contact + telephone number + email
4. **AWB No:** Enter awb number that covered the transportation of merchandise which claim is being filled on.
5. **Name of carrier:** Enter the name of the airline
6. **Issue awb date:** Enter the date of arrival on Curacao
7. **Total quantity of shipment:** Enter the total number of pieces of the total shipment
8. **Total amount claimed:** Enter the amount sought from claim. This must be in USD.
9. **Is shipment insured:** Select yes or no. This info can be seen on AWB or awb. In case you have your own insurance also indicate this.
10. **Detailed statement:** Enter a clear instruction how damaged occurred and what is being claimed, why and how the total was calculated.
11. **Documents:** Submit all pertinent documents in order to process claim in fastest possible manner. Some documents are required and must be submitted if claim is to be considered. Should there be any doubts please contact our staff by phone or send an email to secae@madurosons.com and or mas@madurosons.com . *Failure to supply required documents could be a basis for denial of claim*
12. **Signature of claimant:** Sign document with your company name and date
13. **Please deliver your completed claim presentation form to:**

MAS/ Insel Air Cargo
Attn: Claim department
Maduro plaza – Dokweg 19
Po box 3304 – Willemstad
Curacao,

Submitting this claim registration sheet is no guarantee that claim is approved but is only a helpful tool to process your claim in the fastest possible manner.